

DRAFT Minutes from the Health and Well-Being Board – Financial Planning Group
Monday 13th July 2015
North London Business Park, Reynolds Room
1pm – 2pm

Present:

(CM) Chris Munday, Commissioning Director Children and Young People, LBB
 (DW) Dawn Wakeling, Commissioning Director – Adults and Health, LBB (Chair)
 (HMG) Hugh McGarel-Groves, Chief Finance Officer, Barnet CCG
 (JL) Jeff Lake, Consultant in Public Health, Barnet and Harrow Public Health Team
 (MOD) Maria O'Dwyer, Director for Integrated Commissioning, Barnet CCG
 (MB) Melanie Brooks, Programme Director Health and Social Care Integration, Barnet CCG/LBB
 (RH) Ruth Hodson, Assistant Director of Finance, Barnet CCG
 (RoH) Roger Hammond, Deputy Chief Finance Officer, Barnet CCG

 (ZG) Zoë Garbett, Commissioning Lead Health and Wellbeing, LBB (minutes)

Apologies: None

(AH) Andrew Howe Director of Public Health, Barnet and Harrow Public Health Team

	ITEM	ACTION
1.	Welcome / Apologies Apologies received from Andrew Howe.	
2.	Minutes of the last meeting No changes were made to the minutes, agreed as final. The minutes will be taken to the HWBB on 30 th July 2015.	
3.	Action log The action log was reviewed and updated (see action log).	
4.	Financial Report template Templates for Better Care Fund (BCF, covering item 7.2) and Section 75 agreement reporting were circulated and considered by the group. MB explained that income and expenditure information is needed for NHS England reporting for the BCF. The template from NHS England is delayed and therefore the degree of detail is unknown this is needed before the 27 August NHS England deadline. RoH outlined the information he would expect to see in this report such as whether	

	<p>we are on track or not, under / over spends and how the year is unfolding.</p> <p>DW was happy with the template but asked for the committed / uncommitted column to be completed throughout the report.</p> <p>RH explained that the report details the timings for LBB requirement and to take on to the Health and Wellbeing Board (HWBB). RH discussed the report with CCG prior to the meeting.</p> <p>CCG Finance, Performance and Quality meetings need to be added.</p> <p>The Group agreed with the timescale and template but requested that the Finance Group receive the most up to date monthly report as well as the quarterly report. Quarterly reports will go to the HWBB.</p> <p>S75 report to be moved to a template more similar to BCF report with quarterly spends and detail (e.g. what the money is being spent on).</p>	<p>RH</p> <p>RH</p>
5.	<p>Five Borough meeting (7th July)</p> <p>DW attended a meeting of the 5 NCL Chief Executives and either their CCG Chair, Chief Officer or Chief Finance Officer. Gina Shakespeare (Chief Officer) and Debbie Frost (CCG Chair) attended on behalf of Barnet CCG.</p> <p>The group agreed in principle to work across the NCL footprint (Local Authorities and CCGs) but further discussions are required, including a discussion to identify priorities.</p> <p>The next discussion will take place at the NCL collaboration board in September which will be attended by the Chief Executives and Directors of Adult Social Services from each borough.</p> <p>DW to keep the group updated.</p>	
6.	<p>6.1 ToR</p> <p>Final comments were made and agreed as final draft with the addition of governance work in relation to CCG internal scheme of delegation and delegation from the Health and Wellbeing Board. Once this is complete the revised ToR will go to the HWB for approval.</p> <p>Delegation of powers is being discussed by the CCG at a meeting on 28 August 2015. Final, agreed ToR to go to the HWBB 17 September 2015.</p> <p>ZG to update minutes and send to Andy Nuckcheddee (CCG) for comment.</p> <p>6.2 S75 –</p> <p>Finance template included in point 4.</p> <p>ZG to meet with MOD, CM and DW to discuss way forward.</p>	<p>ZG</p> <p>ZG</p>

	<p>MOD stated the CCG Audit Committee asked if there were other ways (not Section 75s) to pool budgets. ZG to look at with Andy Nuckcheddee.</p> <p>CM explained that there are Section 10 agreements in children's.</p> <p>6.3 MoUS Returning to Audit Committee in September.</p>	ZG
7.	<p>7.1 BCF - S75 Deed</p> <p>MOD updated the group following the S75 being considered at Audit Committee. One line change from the Audit Committee to be agreed on both sides. The schedule was accepted as a way of working subject to confirmation from DW and MD that all required changes have been made and to include a caveat around governance as the CCG does not currently recognise the Finance Group (which is the JC executive in the schedule) in its scheme of delegation.</p> <p>RH clarified that budgets are being aligned and not pooled.</p> <p>MB stated that this needs to be in line with what is required for NHS England (BCF guidance)</p> <p>CM asked if both organisations could withdraw their funding. MOD stated that this is possible but not what we would like to do.</p> <p>7.2 BCF Financial Procedures In point 4.</p>	
8.	<p>Social Care Finances</p> <p>DW tabled a presentation and a discussion about the borough's adult social care budget forecast took place. DW drew the group's attention to the budget pressures this year (2015/16) and the increase in referrals to social care from hospitals. This shows an increase of c. 20% per year since 2012 in referrals along with a decrease in funding from system resilience funding (from just under £1M in 2012 to 3120K in 14/15). The council</p> <p>Resilience funding bids are being considered on Friday (17 July).</p> <p>MOD asked for more detail about the outcomes of the people supported through resilience funding. As the meeting was coming to the end of the allotted time, it was agreed that DW, MOD, HMG and RH would meet to continue the discussion.</p>	DW
9.	<p>JSNA / HWB Strategy Update</p> <p>The Group were asked to consider the paper and send comments to ZG.</p>	

10.	Health and Well-Being Board work programme and actions The Group were asked to consider the paper and send comments to ZG.	
11.	Work Programme The group noted the work programme. The work programme will be further updated.	
12.	AOB None.	
Next meeting – 2 September 2015, 1pm – 3pm		